

CONSTITUTION

OF THE

UNITED FEDERATION OF COLLEGE TEACHERS
AFT LOCAL NO. 1130
AFL-CIO

CORRECT AS OF

(October 2009)

ARTICLE I

NAME

This organization shall be known as the United Federation of College Teachers of Louisiana, American Federation of Teachers, Local 1130, AFL-CIO.

ARTICLE II

OBJECTIVES

The purpose of this organization shall be:

- Section 1. To bring together Louisiana academic employees under both the University of Louisiana System, **Louisiana State University System** and the Louisiana Community and Technical College Systems into a relationship of mutual assistance and cooperation.
- Section 2. To obtain for them the rights and privileges to which they are entitled, and which are essential to the achievement of their full potential as educators and researchers.
- Section 3. To raise the standard of the profession by securing the conditions essential for improving professional service, and to improve instruction.
- Section 4. To promote a democratization of the Institutions that will enable members to better participate in the services to mankind.
- Section 5. To promote the welfare of the state, nation, and this world by providing progressively better educational opportunity for all, and by making these institutions a true center of academic excellence, for free inquiry and free expression.
- Section 6. To achieve and safeguard academic freedom.
- Section 7. To assist members in satisfying their professional and personal needs.

ARTICLE III

MEMBERSHIP

- Section 1. All current and retired academic, instructional, and unclassified employees, other than administrators, under the University of Louisiana System, **Louisiana State University System** and the Louisiana Technical and Community College System shall be eligible for membership except as otherwise provided in this constitution.
- Section 2. No one above the rank of Department Chairperson shall be eligible for membership. A Department Chairperson shall be eligible for membership, if such Chairperson, in the opinion of the UFCT Executive **Board**, operates his or her department on a democratic basis.
- Section 3. No discrimination shall ever be shown toward a member or an applicant for membership because of race, gender, sexual orientation, religion, political activities or beliefs.

ARTICLE IV

OFFICERS OF THE LOCAL

- Section 1. The following officers shall be elected BI-Annually by the delegates to the BI-Annual convention:
- (1) President
 - (2) Secretary-Treasurer
 - (3) Nine Vice-Presidents
- A majority of all votes cast shall be necessary for election.
- Section 2. Membership in good standing for at least six months shall be required for holding office and for acting as a delegate to membership conventions and/or to affiliated conventions (See Article VI).
- Section 3. Vacancies in the office of President, Secretary-Treasurer and Vice-Presidents shall be named by the Executive **Board** for any interim period prior to the next BI-Annual convention.

ARTICLE V

THE EXECUTIVE **Board**

Section 1. The Executive **Board** of Local 1130 shall consist of the following:

The President, Secretary-Treasurer and the nine Vice-Presidents.

Section 2. The Executive **Board** shall administer the policies of Local 1130 as set by the delegates at the membership convention. It shall have the authority to deal with all of the affairs of the Local in the period between BI-Annual Conventions. It shall have the power to interpret and enforce this Constitution and to make rules not in conflict with this Constitution and shall report such rules to the succeeding Convention for approval or rejection. An interpretation of the Constitution by the Executive **Board** may be appealed at any subsequent Convention.

Section 3. The Executive **Board** shall have the power to employ all personnel, including clerical help, and other persons on full or part-time basis as may be determined by needs and finances of Local 1130.

Section 4. The Executive **Board** may hold at least one meeting each quarter of the year and shall announce the time and place of each meeting to the vice-presidents at least fourteen (14) days in advance of each meeting. These meetings shall be open to the membership. A quorum shall consist of 50% of the members of the Executive **Board**.

Section 5. The Executive **Board** shall appoint a nominating committee which shall prepare a slate of nominees for the offices of President, Secretary-Treasurer and Vice-Presidents to be presented to the Convention. This slate shall be distributed to the Colleges and Universities two weeks prior to the Convention. Nominations may be made by the college/university members prior to the convention or by delegates on the floor at the convention.

Section 6. Any Vice-president is empowered to designate a representative to attend in his place at any Executive **Board**, and that designee shall have full voting privileges.

Section 7. The members of the Executive **Board** shall be delegates at the BI-Annual Convention and shall have one vote at the Convention.

ARTICLE VI

AFFILIATIONS

Section 1. This state local shall maintain affiliation with, and whenever possible send delegates to the following:

The National Convention of AFT
The State Convention of LFT
The State Convention of AFL-CIO
The various AFL-CIO Central Labor Councils.

- (1) Nominations shall be submitted by the College and University members to the Secretary-Treasurer by mail no later than fifteen (14) days prior to the BI-Annual Convention.
- (2) Delegates shall be elected by ballot at the BI-Annual Convention.

Section 2. The Executive **Board** shall determine the number of delegates to be sent to meetings and conventions, and may authorize the Secretary-Treasurer to pay or defray the legitimate expense of delegates.

ARTICLE VII

COMMITTEES

Section 1. Special committees shall be active at special periods of time during the year of their appointment. They shall be at least the following:

1. Grievance Committee
2. Budget Committee
3. Audit Committee

4. Collective Bargaining Committee
5. Publications Committee
6. Organizing Committee

Section 2. The chairperson of each of the standing committees and of special committees shall be appointed by the President.

Section 3. The membership of the committees shall be appointed by the Executive **Board**

Section 4. The Executive **Board** may constitute any one of the above committees, except the Audit Committee.

ARTICLE VIII

DUTIES OF COMMITTEES

Section 1. The Grievance Committee may act on all grievances submitted in writing to the Executive **Board**. It shall establish a procedure for handling grievances.

Section 2. The **Secretary/Treasurer** shall prepare a budget for adoption **to the Executive Board** at least one month prior to the beginning of each budget year. The fiscal year shall be July 1 through the end of June.

Section 3. The Audit Committee shall arrange an audit of the treasurer's books and yearly treasurer's report. They shall present their yearly reports at the Membership Convention.

Section 4. The Bargaining Committee shall prepare and submit issues for approval of the Executive **Board**. It shall then negotiate with designated representatives of the State of Louisiana.

Section 5. The Publication Committee shall be responsible for overseeing the preparation of bulletins and newsletters.

Section 6. The Organizing Committee shall be responsible for planning activities that result in recruiting and retaining UFCT members.

ARTICLE IX

BI-ANNUAL MEMBERSHIP CONVENTION

Section 1. The Convention shall convene during odd numbered years at the time and place determined by the Executive **Board**.

Section 2. Delegates shall be elected by members of each College and University. For a College or University with membership of 20 to 100, one delegate shall be elected for each 20 members or major fraction thereof. For each additional 50 members, one additional delegate shall be elected.

Section 3. Special membership conventions may be called by the Executive **Board** or by petition of 25% of Local 1130 members. Members must be notified at least 30 days prior to the date of the special convention.

Section 4. A quorum at a membership convention shall consist of 50% of the delegates.

Section 5. Any constitutional amendments to the UFCT must be submitted by the Colleges/Universities or UFCT Executive **Board** to the Secretary-Treasurer 30 days in advance of the convention to be forwarded to the University/College Representatives 14 days in advance of the convention.

Section 6. A majority vote of the delegates present (Delegates vote their membership strength) and voting at the membership convention shall be sufficient to adopt the amendment.

ARTICLE X

FINANCE

Section 1. Regular dues shall be set by a majority vote of the delegates to the Membership Convention. Annual dues (Effective 7-1-09) shall be \$477.00 per year. These dues shall also be automatically increased by any dues increase assessed by our affiliates (AFT, LFT, AFL-CIO).

Section 2. Additional Finances may be obtained by any lawful fund raising activities deemed appropriate by the Executive **Board**.

ARTICLE XI

RULES OF ORDER

Roberts Rules of Order, Revised, shall govern in all cases not covered by this Constitution or the By-Laws of Local 1130.

BY-LAWS OF THE UNITED FEDERATION OF COLLEGE TEACHERS
OF LOUISIANA, AMERICAN FEDERATION OF TEACHERS LOCAL
1130, AFL-CIO.

ARTICLE I

Section 1. These by-laws may be amended as follows:

The Executive **Board** or College/University members may submit proposed amendments to the By-laws. The proposed amendments shall be submitted to the Secretary/Treasurer 30 days prior to the convention and mailed to the membership at least 14 days prior to the annual membership convention. A majority vote of the delegates present (**Delegates** vote their campus membership strength) and voting at the membership convention shall be sufficient to adopt the amendment.

ARTICLE II

BI-ANNUAL MEMBERSHIP CONVENTION PROCEDURE

Section 1. A credentials committee shall be appointed by the President, and shall be notified of their appointment no later than two weeks prior to the Convention. The committee shall consist of no less than three members and shall be responsible for registration and certification of delegates, Executive **Board** members and visitors.

Section 2. The allocation of delegates shall be based on the January per capita dues.

Section 3. A list of delegates' names, certified by the College or University representative, shall be sent to the UFCT Secretary Treasurer no later than fifteen (15) days prior to the Convention.

Section 4. Nominations of officers shall be the first order of business at the convening of the Delegate Assembly.

ARTICLE III

COLLEGE/UNIVERSITY REPRESENTATIVES

SECTION 1. Each College/University shall have a representative appointed by the Executive **Board** who shall speak for and represent the members at that College or University.